

ROUTING AND TRANSMITTAL SLIP		ACTION
1 TO <i>Note</i>	INITIALS	CIRCULATE
	DATE	COORDINATION
2	INITIALS	FILE
	DATE	INFORMATION
3	INITIALS	NOTE AND RETURN
	DATE	PER CONVERSATION
4	INITIALS	SEE ME
	DATE	SIGNATURE
REMARKS		
<i>Hold file Copy until ZA return Original File Orig and Then Destroy Copy.</i>		
Do NOT use this form as a RECORD of approvals, concurrences, disapprovals, clearances, and similar actions		
FROM	DATE	
	PHONE	

OPTIONAL FORM 41
AUGUST 1967
GSA FPMR (41 CFR) 100-11.206

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